

LINGEN VILLAGE HALL

Reg. Charity No. 219377
LONGER DURATION BOOKING FORM

Date of Function _____ Time from _____ Time ends _____

Number attending _____ Nature of Function _____

Please indicate which session or sessions you require:

NB: the charges below are for use of the WHOLE HALL (Main Hall and Committee Room). The price for Main Hall use only can be obtained from the Booking Clerk.

Morning session 09:00 to 13:00 @ £60.00

Afternoon session 13:00 to 17:00 @ £60.00

Evening session 17:00 to 01:00 (22:30 Sundays) @ £120.00

All day session 09:00 to 01:00 (22:30 Sundays) @ £150.00

If the booking is for an evening event, then it is charged at Whole Hall prices. Functions concluding at or after midnight may be cleaned and tidied by hirers the following morning, but only with the prior permission of the Committee.

Evening parties requiring time to set up should choose the All Day option. Deposits are routinely required for evening parties: the Booking Clerk will advise.

A discount of 10% is available for consecutive periods of hire, of five sessions or more.

Hirers must pay hire charges in full before the booking can be confirmed. Cheques should be made payable to "Lingen Village Hall" and returned to:

Booking Clerk, Mrs K.M.Pritchard,
New House Farm,
Willey,
Presteigne,
Powys,
LD8 2LT

lvhclerk@outlook.com

Please provide the names, addresses and telephone numbers of responsible persons over 25 years of age who will attend the function and act as Stewards. There MUST be at least one Steward for every 25 attendees, subject to a minimum of two, irrespective of the numbers attending.

NB: a booking cannot be accepted without this condition being fulfilled.

Steward/Address _____

Steward/Address _____

Steward/Address _____

Steward/Address _____

I have read and agree to the attached Terms and Conditions and I agree to pay for any and all damage caused during the period of hire, howsoever it may have been caused.

Name of Hirer (Please print) _____

Signature of Hirer _____ Date _____

Address _____

Phone number _____ Email _____